

LTC Personal Data Protection

Lympstone Tennis Club (LTC) needs to keep sufficient personal data about its members to function efficiently as a private members' tennis club. By joining the Club and providing their data, members consent to this.

LTC's membership secretary collects data when members join or renew their membership. The personal data collected are: title; name; gender; date of birth (if under 21); address; email address; preferred telephone number (and alternative); membership class.

What LTC does with the data

1. LTC communicates with members about LTC activities. The membership secretary provides LTC Officers and other officials appointed by the LTC Committee with data to enable this. Members may withhold, or ask LTC to delete, address, email address or telephone number(s). Of course if they do this, they may not receive all these communications.
2. So that usage of the courts (which are for members and registered visitors only) can be monitored, a list of members and their addresses is posted on the club notice-board.
3. So that members can organise personal matches, the above list is also made available to any member on request.
4. Members can give permissions for their email addresses and/or preferred telephone numbers to be made available to other members. If they do, they are added to the lists in 2 and 3.
5. Most LTC business is conducted using unencrypted emails; except as explicitly detailed above we do not distribute members' data, but it is liable to theft so sensitive data should not be stored.
6. LTC provides anonymised statistics about membership to the Lawn Tennis Association. Similar statistics are kept for LTC historical records.
7. Data for ex-members will be deleted 15 months after their membership expired.

Members may see the information held about them on request and are encouraged to correct it if necessary.